

WAVERLEY BOROUGH COUNCIL

EXECUTIVE – 3 JULY 2012

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**Title:**

**SCHEME OF DELEGATION**

**[Portfolio Holder: Cllr Robert Knowles]**

**[Wards Affected: N/A]**

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**Summary and purpose:**

This report sets out proposed revisions to the scheme of delegation to officers for carrying out the Council's powers and duties in relation to environmental health functions, planning and other functions.

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**How this report relates to the Council's Corporate Priorities:**

The Scheme of Delegation enables officers to carry out its powers to help deliver all of the Council's Corporate Priorities more effectively and expeditiously.

**Equality and Diversity Implications:**

There are no equality and diversity implications.

**Environment and Climate Change Implications:**

There are no implications arising from this report.

**Resource/Value for Money Implications:**

There are no resource implications arising from this report.

**Legal Implications:**

The proposed amendments to the Scheme of Delegation are in accordance with the most current legislation for each service and also cover the new powers introduced in the Localism Act 2011.

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**Background**

1. This report proposes amendments to the Scheme of Delegation and has enabled officers to review the existing scheme against current legislation and also to make provision for new delegations required under the Localism Act.
2. The proposed amendments are attached as Annexe 1.

3. The delegation to officers for the Environmental Health and Private Sector Housing functions have been re-worked and are attached as Annexe 2. References to these powers within the current scheme have been deleted and will be replaced by the revised document.

### **Conclusion**

4. Recent changes in legislation have prompted this opportunity to review the Scheme of Delegation and help to maintain the efficiency of delivery of the Council's services. An up to date and effective scheme is an important part of Waverley's governance arrangements.
5. If the changes are agreed, officers propose reviewing and improving the presentation and format of the revised scheme. This will aim to make the document clearer and more user-friendly.

### **Recommendation**

It is recommended that

1. the Scheme of Delegation be amended as set out at Annexes 1 and 2 to this report and recommended to the Council for adoption; and
2. the Chief Executive be authorised to review the presentation and format of the scheme and to carry out any necessary formatting changes.

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### **Background Papers**

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

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